

2019 NSSL “B” Finals

Dates: Saturday, July 20, 2019 (Rain date: Sunday, July 21, 2019)

Location: Cranbrook Swim Club (CSC)

30580 Evergreen, Southfield, MI 48076

25-meter, six lane pool with 12 foot starting depth.
Warm-down pool available for older swimmers. (No recreational swimming, only participating swimmers).
Electronic timing system will be used for 50+ meter races.

Parking: Parking in the CSC lot Parking is by parking pass only. Each team will receive two (2) parking passes for on-site parking for coaches. A shuttle service will be provided to and from nearby Groves High School No parking will be allowed on Evergreen Road, at the Skilled Nursing Facility adjacent to CSC, or at the Church at the Corner of 13 and Evergreen. IF YOU PARK IN THE SUBDIVISION TO THE SOUTH OF CSC – ONLY PARK ON ONE SIDE OF THE STREET NOT BOTH. PARKING IS NOT ALLOWED IN THE SUBDIVISION ACROSS FROM CSC

Parking spots in the lot of the club will be sold for \$10 on a first come first served basis to benefit the Special and Para Olympics. **Parking on the grass in front of the club is prohibited by Southfield ordinance.**

Meet Schedule: *(Ending times and start time of the afternoon session are approximate – will be validated after entries are in)*

Competition 9:00 AM – 12:00 PM – All 11 & 12, 13 & 14, and 15-18 yr. old girls and boys

Competition 1:30 PM – 5:30 PM – All 8 & Under and 9 & 10 yr. old girls and boys

Entries: All registered NSSL swimmers not participating in the “A” Championship meet are eligible to compete in two (2) individual events. There is no limit to the number of swimmer entries allowed each team. There are no relay events.

Entry Fees: \$10 per swimmer, due upon receipt of entry, payable to Cranbrook Swim Club.

Deadline: Entries are due at CSC between 5:00pm- 8:00 pm Monday July 15, 2019. No substitutions after submission. No deck entries. Entries must be submitted via e-mail in Meet Manager format (instructions on NSSL site).

Seeding: Timed finals. Seeding will be slowest to fastest. Absent swimmers and late scratches will cause open lanes and slow the meet down.

Marshalling:

Only the 8 and under swimmers will be marshalled. **THIS IS A CHANGE.**

- Each team must provide a total of **3 marshallers** as described below.
- 2 Marshallers in the PM will get swimmers from their respective team areas to the main Marshalling area and seated.
- 1 Marshaller for the Marshalling area to get swimmers to the deck at the proper time
- CSC will provide additional marshallers behind the starting blocks, due to limited space so that teams do not have to have additional coaches behind the starting blocks.
- All 8 & under children must arrive on deck with their events/heats/lanes written on their hands.

Awards:

Participation awards to all swimmers. Place ribbons will be awarded for first through twelfth place in individual events. Selected heat winners (younger swimmers) will receive awards.

Responsibilities:

Each team participating must provide the following **(fill in the attached for the record and return to CSC with meet entries):**

1. Certificate of insurance naming CSC as an additional lien holder (with entries)
2. At least three Marshallers for the **pm session**
3. Two Timers per session
4. One adult greeter per session (directs your team members to your team area)
5. One tent to be used by their swimmers and possibly other swimmers

Concession: A full concessions stand will be provided under the club's pavilion.

Hospitality: Hospitality will be located in the fenced baby pool area for coaches and officials.

Safety: There will be safety personnel on deck at all times throughout the meet.

First Aid: First Aid station will be located inside the club house. Safety Marshals will carry first aid packs at all times.

Admission: \$5 (children 12 & U are free). Coaches and swimmers are admitted free. Workers/ Volunteers who are registered in advance are admitted free of charge.

T-Shirts T-shirts as well as other B Finals Merchandise will be available for purchase at the event. There will be a link available for preorder prior to B finals.

Volunteers: Volunteer check in will be just inside the swimmer/volunteer entrance. All volunteers must sign in and receive a name tag.

Space: There are a limited number of picnic tables under the pavilion for all to use. No large coolers please and we request that spectators not "reserve" table space when not in use. Blankets for lawn seating are welcome.

Seating: There will be bleachers along the West side of the pool and potentially at the South end. There will be seating for approximately 350 people. We ask that parents and spectators vacate the bleachers while their child is not swimming so that others may watch their swimmers.

Tents: Teams may bring tents for weather / sun protection. Tent space will be assigned by number of entered swimmers. Set-up for tents may begin Friday, July 19, 2019 between 7:00 PM and 9:00 PM.

Meet Duration: In the event of inclement weather, no refunds will be given after the meet has begun. All sessions will be stopped at 8:00 PM, unless it is believed that it can be completed in full by 8:30 PM.

Senior Bios: Senior biographies are \$25 per club (regardless of number). Senior biographies are due by Monday July 15, 2019 at 8:00pm. These biographies should be **electronic** and in a *.docx format. All high school seniors on the swim team should be included. All bios should be no longer than 50 words and should include the following:

- Name
- Club
- High school graduating from
- After high school plans
- Fondest memory of swimming for the club

Senior Bios should be emailed to:
cscbfinals2019@gmail.com

CSC Contacts: Pool: 248.642.5424
Chris Knoper and Deb Prindle
cscbfinals2019@gmail.com

Reciprocity: Please remind your club managers that CSC members may swim at any NSSL pool (except Huntington Woods and Pleasant Ridge) during the duration of B Finals without charge.

Note: Warm-up Schedules and Team Seating Areas will be determined based on team size and will be posted on the NSSL website once the dual meets are underway.

NSSL Member Club Responsibilities and Entry Checklist

Return the following items to CSC between 5:00pm and 8:00 pm on Monday July 15, 2019

1. Hy-tek entry file, emailed to Brett Austin at brettfaustin@gmail.com

2. Entry Packet should include:

1 Paper copy of each of the following entry reports

- i. By Event Number
- ii. By Swimmer Name – Boys
- iii. By Swimmer Name – Girls

3. Volunteer/Coach worksheet – filled out and signed

Each Club must provide to CSC in person under the pavillion:

(enter names of volunteers on Volunteer/Coaches worksheet):

1. **3** afternoon (PM) Marshalls
2. **2** Timers per session (2 am and 2 pm= 4 total)
3. 1 Adult Greeter per session (directs team members to team area)
4. Insurance Certificate naming Cranbrook Swim Club as an additional insured
5. One check for **all** swimmer entries (\$10 per swimmer made out to Cranbrook Swim Club)
6. One check covering **all** Ads sold (Happy Ads and Commercial advertising made out to: Cranbrook Swim Club))

Note: Advertising total must be a minimum of \$75 per club (this includes happy ads, senior bios or any additional advertising including sponsor Ads)

Sponsor Ads

are due electronically to:

cscbfinals2019@gmail.com

by: **Monday, July 15, 2019** at 8:00 pm.

Happy Ads are due electronically to:

cscbfinals2019@gmail.com

By: Monday, **July 15, 2019** at 8:00pm.

2019 NSSL B Finals
Participating Club Volunteer / Coaches Worksheet

All volunteers must sign in at the table just to the left as they enter from the main entrance gate and receive a name tag at their reporting times.

Complete this form and deliver to CSC no later than 8:00 pm on Monday July 15, 2019 (with entries)

CLUB:
NSSL Rep:
Head Coach:
Assistant Coach:
Assistant Coach:
Assistant Coach:
Timer (AM):
Timer (AM):
Timer (PM):
Timer (PM):
Greeter (AM):

Greeter (PM):
Marshaller (PM):
Marshaller (PM):
Marshaller (PM):

Return this form with your entry packet to CSC between 5:00pm - 8:00pm on July 15, 2019 @ CSC. Sign below to indicate that the entries submitted are complete and correct.

Signature/ Title

ORDER OF EVENTS

Saturday, July 20, 2019

AM

(females odd/males even)

Event #	Gender	Age	Event
1/2	F/M	11-12	50 M Backstroke
3/4	F/M	13-14	100 M I.M.
5/6	F/M	15-18	50 M Breaststroke
11/12	F/M	11-12	50 M Freestyle
13/14	F/M	13-14	50 M Butterfly
15/16	F/M	15-18	50 M Backstroke
21/22	F/M	11-12	100 M I.M.

23/24	F/M	13-14	50 M Breaststroke
25/26	F/M	15-18	100 M Freestyle
31/32	F/M	11-12	50 M Butterfly
33/34	F/M	13-14	50 M Backstroke
35/36	F/M	15-18	100 M I.M.
41/42	F/M	11-12	50 M Breaststroke
43/44	F/M	13-14	50 M Freestyle
45/46	F/M	15-18	50 M Butterfly

Saturday, July 20, 2019 PM
(females odd/males even)

Event #	Gender	Age	Event
7/8	F/M	8 &Under	25 M Backstroke
9/10	F/M	9-10	50 M Butterfly
17/18	F/M	8 &Under	25 M Freestyle
19/20	F/M	9-10	50 M Breaststroke
27/28	F/M	8 &Under	25 M Butterfly
29/30	F/M	9-10	50 M Backstroke

37/38	F/M	8 & Under	25 M Breaststroke
39/40	F/M	9-10	50 M Freestyle